



CITY OF MIAMI BEACH

ANNOUNCEMENT OF UNCLASSIFIED POSITION



AUDITOR

\$45,965.22 - \$74,237.93 ANNUALLY

DESCRIPTION OF DUTIES: This position in the City's Internal Audit Department will primarily be responsible for auditing the operations of the City's Parking Department. Responsibilities may also include but are not limited to: Professional audit work with internal audits of various financial operations in City departments, agencies and external organizations having a contractual relationship with the City, performing audit assignments using audit program guides and applying professional audit standards. Candidate must exercise professional knowledge and independent judgment in controlling problems requiring correction. Candidates must be able to communicate clearly and concisely, both verbally and in writing.

REQUIREMENTS: Bachelor's degree from accredited college or university with a major in accounting, public or business administration or equivalent plus two (2) years experience in accounting and/or auditing. Experience can substitute for education on a year-for-year basis.

DESIRES: Public Sector (Municipal) experience; experience in auditing municipal parking operations; certification or proof of passing, the CIA or CPA examination OR qualified to actively take these certified professional examinations. Experience preferred in spreadsheet, database and word processing PC software applications, and working knowledge of automated financial management systems.

Send 2 Detailed Resumes
by close date to:

NO FAX ACCEPTED

CITY OF MIAMI BEACH, CITY HALL
Human Resources Department
1700 Convention Center Drive
Miami Beach, FL 33139
ATTENTION: AUD-ANN

CLASS NO: **1119**
UC NO: **0561UO**